

PERSON SPECIFICATION – Solicitor

Criteria	Essential	Desirable	How Assessed
Qualifications	<ul style="list-style-type: none"> • Admitted or eligible for admission to the SRA roll of solicitors 	<ul style="list-style-type: none"> • Other relevant achievements/ Qualifications e.g. police station and/or duty accreditation, membership of panels relevant to the specific post. 	C.V. Certificates
Experience	<ul style="list-style-type: none"> • Experience of full range of criminal work • Experience of court advocacy 	<ul style="list-style-type: none"> • Involvement with local voluntary or business organisations 	C.V. Interview
Skills/Abilities/Knowledge	<ul style="list-style-type: none"> • Detailed knowledge of applicable area of law • Ability to produce accurate work to tight deadlines under pressure. • Personal work planning and 	<ul style="list-style-type: none"> • Knowledge and understanding of our ethos • Commitment to publicly funded work and serving the community 	C.V. Interview

	<ul style="list-style-type: none"> organisational skills Ability to think clearly & logically & communicate clearly orally and in writing Good command of written & oral English Ability to identify problems & their solutions & work on own initiative Ability to manage own caseload Effective use of IT 	<ul style="list-style-type: none"> Active interest in what we do and how we do it 	
Aptitude/Personal Qualities	<ul style="list-style-type: none"> Flexible approach to working conditions and working environment Honest, tolerance, common sense, energy and sense of humour 	<ul style="list-style-type: none"> Enthusiasm for embracing the new and unfamiliar 	C.V. Interview